

## 9. How will I know the status of my referred student's application?

You will be kept informed throughout the admissions process. Once a student's application is submitted, our admissions team will notify you when we have received all required documents. We will also notify you of the student's admissions decision as soon as it's made.

## 10. How do I ensure I receive credit for a referral?

To ensure you receive credit for a referral, please notify our admissions office in writing that you are referring a student either prior to or during the application process. This helps us properly track referrals and ensures that you receive your commission.

## 11. Does MPA offer any marketing support to agents?

Yes, while we do not provide extensive marketing services, we offer digital promotional materials, including:

- Brochures, flyers, and social media graphics to help you promote the school.
- Videos and testimonials from current students and alumni.

## 12. Who should I contact with any additional questions or concerns?

For any inquiries, please contact our dedicated agent support team:

✉ **Email:** [info@metroprep.com](mailto:info@metroprep.com)

☎ **Phone:** (416)285-0870

🌐 **Website:** [www.metroprep.com](http://www.metroprep.com)



# AGENT INFORMATION & FREQUENTLY ASKED QUESTIONS (FAQ)

## 1. What makes Metropolitan Preparatory Academy different from other schools?

Metropolitan Preparatory Academy (MPA) offers over 42 years of academic excellence and a proven track record of student success. Our school emphasizes **individuality**, **creativity**, and **character-building**—helping students reach their full potential in both academics and personal growth. With a majority domestic student body, we provide international students with a genuine Canadian educational experience in a welcoming and supportive environment.

## 2. What types of students does MPA accept?

We accept students for grades 7-12. We look for students who are motivated, eager to learn, and open to experiencing our focus on creativity and character development. We welcome both domestic and international students, but we are proud to offer a predominantly Canadian classroom environment.

## 3. What is the process for referring students?

Once you identify a student interested in MPA:

- Submit the student's application and required documents directly to our admissions office.
- Notify us in writing that the student is being referred by you, either before or during the application process, to ensure you receive credit for the referral.
- Our admissions team will review the application and communicate directly with you and the student regarding any additional requirements.

## 4. What documentation is needed to complete an application?

For each student, we will need:

- Completed application form
- Most recent transcripts or report cards
- Teacher recommendations (optional but recommended)
- Personal statement or essay (if required for specific programs)
- Passport copy (for international students)
- Proof of English proficiency (if applicable)

## 5. How does MPA support international students?

International students are fully integrated into our majority-domestic student body. This provides them with an authentic Canadian educational experience, allowing them to immerse themselves in the local culture. Our dedicated support team is available to assist with:

- Visa application guidance (though we do not provide legal visa services)
- Orientation programs to help students adjust to school life
- Ongoing academic and personal support throughout their time at MPA

## 6. What is the commission structure for agents?

Agents can earn **up to 20% commission** on the first-year tuition for each student they refer, as well as a **5% renewal commission** for each subsequent year the student remains enrolled at MPA. We also offer **bonus incentives** for agents who refer multiple students in a single academic year:

- **\$2,000 for referring 10 new students**
- **\$5,000 for referring 20 new students**

## 7. When will I receive my commission?

Commissions are paid **within 30 days** after the student's first day of attendance, provided the tuition has been paid in full. For subsequent years, renewal commissions are paid within 30 days of each completed academic year.

## 8. Can I refer students year-round?

Yes, we accept applications on a rolling basis, and you are welcome to refer students throughout the year. However, we encourage agents to submit applications early, as space in certain programs may fill up quickly.