2024-2025 REGISTRATION

STUDENT INFORMATION

Date

Student's Full Name: <u>surname, f</u>	irst, middle			
			Gender: O Male Female	O Specify:
Residency: O Canadian Citize	en O Permanent Resident (sp	pecify details below)	_ First Language:	
If Permanent Resident, Country	of Citizenship:		_ Entrance to Canada: <u>d/m/y</u>	//
Present Address:				
City:	Province:	Postal Code:	Home Phone:	
Student Email:			Student Mobile Phone:	
Current School:			Current Grade:	
Address of School:			School Phone:	
Future University Program Goa	l: <u>example: Business, Engineering</u>			
Religious Holidays Observed: _				
Names & Ages of Siblings:				
How did you hear about Metro	politan Preparatory Academy?			
PARENT/GUARDIAN INFO	<u>RMATION</u>			
Student Lives With: choose all t	hat apply O Mother & Father	O Alternating Moth	er/Father O Mother O Fath	ner
		<u> </u>	dian Other: (specify)	
	•	·		
			•	
Home Phone: <u>if diff</u> e	erent from student		Mobile Phone:	
Employer:			Work Phone:	
Occupation:		Email:		
Father/Guardian 2 Name: surna	ame, first			
Home Address: <u>if di</u>	fferent from student			
Home Phone: if diffe	erent from student		Mobile Phone:	
Employer:			Work Phone:	
Occupation:		Email:		
ADDITIONAL REQUIREMEN	NTS			
Official Copy of St	on, please include the followin 00 (non-refundable once your udent Transcript and most rec e at the bottom of every page	child has been accepto ent School Reports		
The deposit can be provided a	s a cheque made payable to N	Metropolitan Prep Aca	demy Inc. or by e-transfer to pay	y@metroprep.com.
School and Classroom Rules. I	/We understand that if the stu	dent withdraws or is ex	cropolitan Preparatory Academy (expelled from the semester, there l re tenure at Metropolitan Prepara	be will no refund of school

Father/Guardian 2 Signature

Mother/Guardian 1 Signature

2024-2025 TUITION

\$12,780 Per Semester

SCHOOL FEE RESPONSIBILITIES	
Student's Full Name: surname, first, middle	
Mother/Guardian 1 Name: surname, first ,,	
Father/Guardian 2 Name: surname, first ,,	
This form must be signed by the person/persons who will be responsible for payment of tuition fees p	olus any additional costs.
If payment is to be divided, this information must be provided in advance. Please note copies of lega	al documents may be requested.
Please choose the appropriate option:	
All billings to both parents/guardians, as listed above	
All billings to mother/guardian 1 only, as listed above	
All billings to father/guardian 2 only, as listed above	
All billings to another person: <u>surname, first</u>	<i>r</i>
I/We agree to pay all tuition fees, deposits, dues, accounts, and other indebtedness incurred by the s enrolled at Metropolitan Preparatory Academy.	tudent or on the student's behalf while
I/We understand that the obligation to pay the tuition fees for the full 2024-2025 academic year is underess so paid or outstanding will be refunded or cancelled in the event of absence, withdrawal or dismexcept as follows: • There can be no reduction in fees pertaining to the billing period in which a student is withdrawal.	issal of the above student from the schoo
I/We understand that the fee installment for the second semester will be waived if notice of withdraw.	al is given in writing by November 10.
I/We understand that special consideration will be given in cases of prolonged absence due to medic	cal reasons.

Father/Guardian 2 Signature

Mother/Guardian 1 Signature

Date

Other Signature (if chosen above)

STUDENT & PARENT AGREEMENT, PART 1

Student's Full Name: <u>surname, first, middle</u>	 	

CODE OF CONDUCT

At Metropolitan Preparatory Academy, we are committed to providing a safe and healthy learning environment for all students.

Students are expected to:

- demonstrate a commitment to learning through punctual and regular attendance, being prepared and ready to learn. This includes submitting all assignments on time and writing all tests on time.
- dress in accordance with the school dress code.
- respect the authority of school staff.
- follow classroom rules and take responsibility for one's own actions.
- demonstrate honesty and integrity. Not to participate in plagiarism, misrepresentation of original work, the use of unauthorized aids, nor the theft of evaluation instruments.
- treat one another with dignity, respect and fairness, regardless of race, culture, ethnicity, religion, gender, gender identity, sexual orientation, age, socioeconomic status, ability or any other attribute.
- refrain from bringing anything to school, or using anything inappropriately, that may risk the safety of themselves or others.
- refrain from the use of cellular phones for texting or telephone calls during class time.
- · refrain from smoking on school property or while attending any school related event or activity.
- refrain from the possession of, and being under the influence of alcohol or drugs.
- refrain from the possession of any form of a weapon.
- avoid all forms of intimidation, harassment, racism, and discrimination.
- refrain from bullying behaviour, which is considered to be any repeated, negative behaviour intended on causing fear, distress and or harm to another person's body, feelings, self-esteem or reputation. This includes cyber-bullying.
- take appropriate action to help those in need, seeking assistance to resolve conflict constructively and respectfully through discussion or by seeking assistance from school personnel.
- treat school property and the property of others with a reasonable standard of care.
- refrain from taking articles which do not belong to them.
- express themselves with socially acceptable language and gestures that contributes to an orderly and safe learning environment.

Parents and guardians are expected to:

- review the above Code of Conduct with their child and help him/her to follow the school/classroom rules.
- take an active role in the education of their child and ensure that he/she is punctual and attends school regularly.
- report to attendance personnel if their child will be arriving late or will be absence from school.

PHOTO CONSENT

Please note your child's picture will appear in the annual yearbook and may appear on the school website and other school social sites, in our newsletters and prospectus. All parents/guardians must accept this policy.

This will confirm that w	e have read and understand the Code (of Conduct and Photo Consent for Me	etropolitan Preparatory Academy:	
 Date	Mother/Guardian 1 Signature	Father/Guardian 2 Signature	Student Signature	

STUDENT & PARENT AGREEMENT, PART 2

Student's Full Name: surname, first, middle		
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SCHOOL AND CLASSROOM RULES

- Students are expected to be punctual for classes. If tardy, students must sign in at the main office and obtain a late slip to enter class.
- Attendance is mandatory. After fifteen illegitimate absences a credit for the course will not be granted. Legitimate absences include religious holidays, doctor or dentist appointments, Metro Prep Academy sports events, or Metro Prep Academy school trips.
- Students who are absent from class are expected to get missed notes from a fellow classmate.
- Skipping will result in disciplinary action which may include detention or suspension.
- A student wishing to be dismissed early from school must sign out at the main office. Sign outs require parental/guardian permission.
- To leave a class, students must ask the teacher for permission. Only one student at a time is allowed to leave the classroom to use the washroom.
- Students are not allowed to freely roam the classroom, and must have permission from the teacher before leaving their seat during instructional time.
- Students who are on spare must refrain from roaming the hallways. They are to be in the computer hall, the study area doing homework, the cafeteria or outside. Students are not to interrupt classes.
- Due to food allergies, students are not allowed to eat or drink in the classrooms and study areas. Eating is only allowed in the cafeteria and on the outdoor picnic tables.
- Students must be responsible for their books, backpacks and contents. Each student is supplied with a locker and is expected to use it. Do not leave your books or backpacks in the hallways or in an unlocked room. The school will not be responsible for any loss or theft of personal belongings.
- Although there are no uniforms, students are requested to keep a reasonable standard of dress. Inappropriate clothing containing obscenities or other offensive language will not be tolerated in the school.
- No hats are allowed in the school. They must be removed immediately upon entering.
- Students must purchase and wear our gym uniform during physical education classes.
- Cell phones are not to be used while in class. If there is an emergency and a parent needs to speak with their child, they may call the school and we will deliver the message to the student. A student caught sending text messages during class time will have their phone confiscated.
- Students are not allowed to listen to music during class unless the teacher gives permission. No headphones or earbuds can be worn during instructional time.
- Students may use a laptop or tablet to take down class notes. If found playing games or watching movies etcetera during class, the student will not be allowed to bring the device to class.
- Plagiarism will not be tolerated and will result in a zero.
- Students who fail to hand in an assignment when due must make arrangements with the teacher to submit the missing material. This may not be possible for all assignments, such as those that are reviewed immediately in class. In these cases, the student will receive a zero. If a student misses a test, the student must make arrangements with the teacher to write the test in a timely manner.
- Credits will not be granted to students unless they write the final examinations. If a student misses a final examination due to illness, a doctor's note must be received or the student will receive a zero.
- For the respect of others, please do not use foul language in the school.
- For the respect of others, please keep classrooms and washrooms clean.
- Bullying will not be tolerated. In general, your behaviour should show respect and consideration for others, including adults and
- Any student who damages or is caught stealing school property will be punished and will be required to replace the damaged or stolen articles.

 Alcohol 	to be absolutely no smoking or vaping on so and illegal drugs are strictly forbidden. Stud ately suspended and the police will be notifi	dents who come to school with illegal	
This will confirm t	hat we have read and understand the Schoo	l and Classroom Rules of Metropolitar	n Preparatory Academy:
Date	Mother/Guardian 1 Signature	Father/Guardian 2 Signature	Student Signature

MEDICAL PROFILE

	Birth: <u>d/m/y</u> / / Gender:(
udent	's Health Card Number:			
MERC	GENCY CONTACTS			
case	of emergency, please notify:			
	Father: surname, first	Phone:		
	O Mother: surname, first , _			
	○ Guardian: <u>surname, first</u> , _			
	○ Alternate: <u>surname, first</u> , _			
		Relationship to Student:		
1FDIC	CAL HISTORY			
ease i	ndicate if your child has (or has had) each of the following:		YES	NO
	Epilepsy			
	Diabetes			
	Heart Trouble			
	Asthma			
	Ulcer or Stomach Problems			
	Previous Back Injury			
Kidney Disease				
	Has your child ever been under psychiatric care, or treated for a ne	rvous disorder?		
	Does your child take a prescription medication on a daily basis? (if	yes, provide details below)		
			_	
			_	
	Allergies (if yes, provide details below)			
	-		_	
			_	
	If allergic to foods or insect bites, does your child carry an EpiPen?			
	Immunizations are Up-To-Date			
		shot for tetanus, diphtheria and pertussis		

ONTARIO STUDENT RECORD (OSR) TRANSFER REQUEST

Must be completed to attend Metropolitan Preparatory Academy
If a student previously attended another school in the province of Ontario

	Student's Name:						
		Surname			First Na	me	Middle Name
	Date of Birth:		,	,			
	Date of Birtin.	Day	Month	Year			
	Home Address:	Street					
		311001					
		City					Province
		5.1,					
							Postal Code
To Wh	om It May Concern:						
			chools ob	tain written	permission fron	n parents/gu	ardians for the transfer of student
record	ls from one school to anotl	her.					
I la a a a	L		lie - D.			4h - O-4:	. C-b D f+b
stude		wetropo	olitan Prep	aratory Aca	demy to obtain	the Ontario	School Record for the above
stude	nt.						
Date		Parent/G	Buardian Sig	gnature			
	School Last Attended:						
	School Address:	Street					
		Street					
		-					-
		City					Province
							Postal Code
	School Phone Number:	()				Postal Code
		()				Postal Code
	School Phone Number: School Fax Number:	()				Postal Code

Thank you,